

**Pillsbury Free Library Board of Trustees
Tuesday, November 18, 2014 Meeting Minutes FINAL**

Present: Sara McNeil, Jeanne Hand, Caroline Hatala, John Warner, Michelle Allen, Richard Knapik;
Library Director: Nancy Ladd; **Alternates:** Michael Simon, Kathy Carson, Linda Burdick
Absent: David Chmielecki, Timothy Murphy
Guests: Joan Warren, Carol McCausland

Meeting opened at 7:05 pm

1. Opening Comments:

Michael has not yet been sworn in as a Trustee. His appointment has yet to be voted on by the Selectboard. It is on the agenda for the next meeting.

2. Secretary's Report:

The library director has learned that the Warner Fall Foliage Festival annual meeting will take place at the Town Hall on Monday December 8th.

Minutes from last meeting were approved as written.

Motion: Richard Second: Caroline Motion approved

3. Treasurer's Report:

The treasurer's report was accepted into the record.

Motion: Richard Second: Jeanne Motion approved

4. Circle of Friends:

Joan Warren and Carol McCausland, both previous Trustees, are forming a 'Circle of Friends' group for the library in order to put more focus on the library within the town. This is not an official 'Friends of the Library' group, which requires more formality, paperwork and fees. The goal is to be library advocates within the town and focus on particular projects. The current project is to have a fundraiser this spring. Specifically, they hope to host a "Love Your Library" wine and cheese silent auction in the library.

Not being a formal Friends group, they cannot actually accept money on behalf of the library. Any funds raised would be immediately turned over as a donation into Trustee accounts. The treasurer may need to set up a line for tracking these donations.

Their primary focus would be on fundraising and community awareness/library advocacy. However, they would make an effort to aid in other ways - i.e., seasonal decorations, book sales, etc.

Motion to support the Circle of Friends and handle any money received as donations for the library.

Motion: John Second: Caroline Motion approved

[Joan and Carol left the meeting.]

5. Library Director's Report:

A card will be sent to the regular volunteer who is sick.

6. Building and Grounds Committee Report:

The exterior window work (scrapping and painting) cannot be done this year with the sudden change in weather. However, the interior winterization can be done. Olde Window Restoration will address this before the end of the year. Additionally, the interior stairwell lighting is currently not working. The committee is investigating options and hopes to address the issue this year.

7. 2015 Proposed Budget:

The Selectboard is currently supportive of asking for \$42K to be put into a Warrant Article for the library building to be voted on at Town Meeting.

The next step is to go to the Budget Committee discussion on the Town's capital budget.

[Richard left the meeting.]

Motion to go into nonpublic session under RSA 91-A:3 II (a), dismissal, promotion or compensation of any public employee.

Motion: John Second: Caroline Motion approved

The board has reviewed and accepted the staff and trustee evaluations regarding the director's performance. The Personnel Committee will have further discussions with the director subsequently.

Motion to come out of nonpublic session.

Motion: John Second: Caroline Motion approved

Motion to accept the proposed operating budget (dated 11/17/14), noting that the Personnel line may change.

Motion: Caroline Second: John Motion approved

8. Next meeting will take place on Tuesday, December 16.

9. Meeting adjourned at 9:30 pm.

Respectfully submitted,
Michelle Allen