

**Pillsbury Free Library Board of Trustees
Tuesday, January 17, 2017 Meeting Minutes FINAL**

Present: Sara McNeil, Michael Simon, Anastasia Glavas, Michelle Allen, Timothy Murphy, Kathy Carson, Ralph Parsons; Library Director: Nancy Ladd
Absent: Jeanne Hand, Judy Pellettieri

Meeting began at 7:04pm.

1. Secretary's Report:

Change the next to last sentence to read, "The town is considering switching the security and fire alarm inspection company," adding the words 'fire alarm'.

Minutes from last meeting were approved as amended.

Motion: Kathy Second: Tim Approved as amended

2. Corresponding Secretary's Report:

Two thank you letters were sent for end of year donations.

3. Treasurer's Report:

A warrant article for interior library renovations has been recommended by the Select Board and passed on to the budget committee. They should vote on this later this week, however it will go forward to March town meeting as written regardless.

Treasurer's report was accepted into the minutes.

Motion: Mike Second: Ralph Accepted into record

4. LCHIP Committee Update:

LCHIP has granted the requested extension until June 30th.

There is some unfinished work by Mike Connors of Balanced Builders. The heat trace wires were not placed as dictated in the contract. There aren't clips along the lines. It is unclear if there is enough slack left at the electrical box for the connections to be completed. Heat trace lines do not go into the valleys of the roof nor does it travel all of the downspouts.

Motion to go into non-public session under RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of a person who is not a member of this body.

Motion: Michael Second: Timothy A roll call vote was taken, Sara McNeil - yes; Michael Simon - yes; Anastasia Glavas - yes; Michelle Allen - yes; Timothy Murphy - yes; Kathy Carson - yes; Ralph Parsons - yes.

In attendance: Sara McNeil, Michael Simon, Anastasia Glavas, Michelle Allen, Timothy Murphy, Kathy Carson, Ralph Parsons, Nancy Ladd

Motion to come out of non-public session.

Motion: Michael Second: Timothy A roll call vote was taken, Sara McNeil - yes; Michael Simon - yes; Anastasia Glavas - yes; Michelle Allen - yes; Timothy Murphy - yes; Kathy Carson - yes; Ralph Parsons - yes.

Motion to seal the minutes from the non-public session for a period of one year.

Motion: Michael Second: Timothy Motion approved.

5. Upcoming Elections & Town Meeting:

Sara and Kathy will distribute posters seeking interested parties to register for the March election to fill vacant trustee positions.

6. Library Director's Report:

Nancy is working to clean up files by removing old, unused borrower's files from the system.

Practices have started for 'The Lion, The Witch, and The Wardrobe'. Another child has completed the "1000 Books Before Kindergarten" program.

The Circle of Friends is planning a wine and cheese party with Irish music for March 18th. They have also started a book club for circle members.

The town hall has been booked for the flea market, scheduled for April 8th.

The new fire alarm company is supposed to come to the library on Thursday to do the elevator and fire alarm inspection.

Meeting adjourned 8:17pm.

Next meeting will take place on Tuesday, February 21, 2017 at 7pm.

Respectfully submitted,
Michelle Allen