

# Pillsbury Free Library Director's Monthly Report for February 2014

## Statistics

**NOTE:** \*statistics from KOHA may contain errors – reports vary; we are waiting for final forms to be created

2013	Jan	Feb	Mar	Apr	May	June	July*	Aug*	Sept	Oct	Nov	Dec	2014 *YTD	2013 Y
Adult	1166												1166	14443
Ch/YA	1511												1511	17639
Mags	73												73	1099
e-audio	42												42	669
e-book	93												93	1053
<b>Total</b>	<b>2885</b>												<b>2885</b>	<b>34903</b>
EBSCO	15												15	130?

ILL	Jan	Feb	Mar	Apr	May	June	July*	Aug	Sept	Oct	Nov	Dec	YTD	2013
In	62												62	726
Out	76												76	820
<b>Total</b>	<b>138</b>												<b>138</b>	<b>1546</b>
<i>docs</i>														
Ancestry	0												0	270
Heritage	244												244	614
Computer	159												159	2735
Passes	6												6	96

Resource Name	Sessions	Searches	Docs/month	Docs/YTD
Ancestry	0	0	0	0
HeritageQuest	36	161	244	244
EbscoHost	4	6	15	15

**Overdrive audio/ ebook:** New users 7/ month, 7 ytd; Indiv. users 36 month, 36 ytd  
Downloads 135: (93 ebook (57 kindle), 42 audio)

**New Borrowers** 13 + 1 library month, 13 YTD

### **Gifts, Donations and volunteers to thank:**

Lynn Perkins and Joan Warren (outgoing trustees)  
Children's room wooden play kitchen from Many Collins  
\$50 from Kearsarge Quilters in appreciation of using the meeting room.  
\$\$ put in donations jar.

### **News & Information**

2014 trustee candidates / renewals filed (Jeanne Hand, Caroline Hatala, Sara McNeil)

**Grants status:** Waiting for report from SMP architecture, and waiting for PSNH contract.

### **Technology:**

**ILS (KOHA Catalog):** Requested report templates are being created by Bywater Solutions. The NHAIS group has decided to add the ability to upload files relating to patron records.  
**Faster internet speed** - We now have 25 Mb

**Maintenance:** Still waiting for replacement relay switches for two fan coil heat exchanger fans.

### **Personnel:**

Jan 30 Town Employee training (safety) 9:30 and 10:45 am: Slips, Trips and Falls, Winter safety.

**Budgeting/ financial:** The book dealer has collected 15 boxes of books for online sale.  
See discussion about Health Insurance cost changes, and warrant article.

**Public programs and activities:**

Wednesdays 1-4 PM until Mar 26 Healthcare.gov info and enrollment help by a Market Place Assistant.  
Feb 27 at 6:30 PM: Button Up NH energy saving workshop sponsored by the Warner Energy Committee.  
(rescheduled from Feb 13 due to snowstorm)  
Rehearsals for Alice in Wonderland have begun.

**Meetings attended:**

Emergency Plan committee meeting Feb 6  
Town staff meeting Thurs Feb 13  
Library Staff Meetings/ training: Feb 10 – Entering events in online Calendar  
Leaders lunch Feb 12, KACC Warner group Wed Feb 12.

**Future Calendar:**

Feb 17       CLOSED for holiday  
Feb 18       Trustees meeting 7 pm  
Feb 24-28    KRSD vacation week  
**Feb 27       Button Up NH -workshop on weatherization cooling 6:30 pm - Energy Committee.**  
Mar 6        CHILIS conference (SUE)  
Mar 6 or 13   WOTM coop in Hopkinton  
March 11     Voting / Town elections  
March 12     Town Meeting 7 pm  
March 18     Trustees meeting 7 pm – new board members, elections  
April 4       Great Stone Face party 5-7 pm  
**April 13-19   National Library Week**  
April 20 -25   KRSD vacation Week  
April 23-24   NHLA Conference in Whitefield NH Grand View (Wed-Thur)  
**MAY 3        Book Nook group Play 4 pm (date change) – Alice in wonderland**  
**May 21       NHHC program on Margaret Bourke-White, photographer,**  
May 26       Closed for holiday  
July 5        Closed for holiday

Respectfully submitted,  
Nancy Ladd, Library Director