

**Pillsbury Free Library Board of Trustees
Tuesday, January 19, 2016 Meeting Minutes (Approved)**

Present: Sara McNeil, Michael Simon, David Chmielecki, Michelle Allen, Timothy Murphy, Kathy Carson [*arrived as noted below*], Richard Knapik [*arrived as noted below*]; Library Director: Nancy Ladd
Absent: Jeanne Hand, Caroline Hatala

Meeting opened at 7:06 pm

1. Secretary's Report:

Minutes from last meeting were approved as written.

Motion: David Second: Michael Approved as written

[Richard Knapik arrived.]

2. Treasurer's Report:

The Treasurer reports that we did eventually receive the October and November checks from the town, however we did incur late fees on some bills as we had no money with which to pay them. The December payment was received in the afternoon of December 31st after several phone calls.

3. Finance Committee Update:

The Capital Improvement Project (CIP) meetings resulted in a recommendation from the Selectmen's Office and the Budget Committee of \$5000 for library CIPs, reduced from the original request of \$8700. The library has agreed that this is reasonable. The Selectmen's Office has written up the warrant article. However, the current wording includes the word 'renovations' and this will need to be removed before the town report is prepared.

Additionally, the CIP request for \$5000 towards the carpet replacement in the children's room was not recommended. The Selectmen's Office is aware that the total sum will be needed in 5 years for this project and that the \$5000 was intended as a payment towards that total amount in order to spread out the cost.

The Selectmen's Office has decided that there is no need for further warrant articles to expend LCHIP or library trust funds.

Sara, Nancy and David will attend the Selectmen's meeting on February 2nd to discuss receipt of monthly allotments from the town.

After officer selections at the March meeting, the board will have to decide who the signers will be for checks and paperwork will need to be completed.

4. Library Director's Report:

The Warner Fall Foliage Festival board has approved the library request for up to \$1100: \$800 for an updated projector, \$300 for a Chromebook laptop.

Motion to accept \$300 donation from the Ingold family.

Motion: Richard Second: Timothy Motion approved.

The lighting resolution is still a work in progress.

[Kathy Carson arrived.]

5. LCHIP Committee Update:

The committee is still finalizing details.

6. Circle of Friends Update:

The circle will be holding another Wine & Cheese Silent Auction on March 19th. They intend to have the

money raised by this effort go towards work in the fiction room to reveal the stained glass windows. The board will contribute something to the auction. Timothy will organize this.

7. 2016 Trustee Elections:

Kathy Carson and Michelle Allen intend to register for the position of Library Trustee for the 2016 Town election. David is not sure at this time if he will register for the election.

Meeting adjourned at 9:00pm.

Next meeting is Tuesday, February 16th.

Respectfully submitted,
Michelle Allen