

Pillsbury Free Library Board of Trustees
Tuesday May 21, 2019 Meeting Minutes DRAFT

Present: Michael Simon, Judy Pellettieri, James Zablocki, Ralph Parsons, David Bates, Rhonda St. James, Sherry Colfer, Teresa Hathaway; Library Director: Nancy Ladd;
Absent: Mary Pelkey (Alternate)

Meeting began at 7:00 PM.

1. Recording Secretary's Report: David Bates

The Board reviewed the April 16, 2019 meeting minutes.

Minutes from the last meeting were approved

Motion: Judy Pellettieri Second: David Bates Approved

2. Corresponding Secretary's Report: Terry Hathaway

Thank you notes were sent to:

- Arlene Zalenski for a donation of \$100
- Mariane Howlett for a donation in memory of Louise McGrale of \$75
- L.R. Berger for the poetry reading
- Deborah Brown for the poetry reading
- Matt Forrest Esenwine for the poetry reading

The board received a thank you note from Marcia Moyer for flowers.

3. Treasurer's Report / Finance Committee Report: Ralph Parsons

Opening a donations account at NHPDIP was discussed at the last Finance Committee meeting. It was decided that because those funds are being expended quickly they should remain in an account at Sugar River Savings Bank.

Funds taken in from the annual appeal will be kept in a separate PDIP account. Periodic updates on the amount raised will be available on the Library and Town websites. Thank you notes will be sent to every donor to the annual fund. Michael explained that there had been discussion of keeping the list of donors and the amounts given unpublished. After discussion the Board agreed it would not be published for the sake of privacy, and the information would not be needlessly duplicated. Ralph informed the Board that there had been 20 responses to the annual appeal so far.

Ralph has received an informal estimate from the Tax Collector that the reassessment may result in a 15% increase in assessed value in total town assessed value.

The Circle of Friends is considering a pumpkin decoration fundraiser in conjunction with the Fall Foliage Festival book sale and planning to hold a fundraising auction next year.

Ralph reviewed the monthly financial reports with the Board. Heating expenses are higher than normal due to the weather.

The Treasurer's report was accepted into the minutes.

Motion: David Bates

Second: Teresa Hathaway

Accepted into record

4. Building and Grounds Committee Report: Michael Simon

The carpets initially acquired for the Frank Maria room were returned after they were reviewed by the Trustees and Staff. Michael asked the Trustees to consider how they want to proceed so it could be discussed at the next meeting.

Nancy informed the Board that the craftsman who will be repairing the stained glass window won't be able to do it until August - Nancy will need to apply for an extension on the NH Arts Council grant. She doesn't anticipate that it will cause problems.

Nancy will be contacting the original installer of the copper gutters regarding faulty installation and needed repairs. She will check to see if there is a warranty.

5. Programming and Publicity Committee: Judy Pellettieri

Judy explained to the Board that of the two financial advising programs one was poorly attended and one was cancelled due to weather, however there was feedback that they were a good idea and will be tried again in the Fall.

Sherry will be inquiring with the NH Humanities Council about historic character actors for Women's History month next year.

Judy discussed having a program in September collaboratively with Head Start teaching parents how to read to young children.

Sherry discussed having an American Red Cross Babysitting Training at the Library in July.

Terry discussed having a Warner community reading challenge - reading on different topics or at different locations in town - during July and August.

6. Library Director's Report: Nancy Ladd

The children's play School Lunch was very well attended. The edible books event went well.

The Warner Historical Society will be holding a reading of the speech "The Meaning of July Fourth for the Negro" by Frederick Douglass on July 3rd in front of the Town Hall. The Board agreed that the Library would publicize the event and several trustees expressed an interest in being readers of sections of the speech.

7. New Business

Michael informed the board that Emma O'Connell-Fateaux has officially resigned from the Board of Trustees by submitting a letter to the Board of Selectmen.

Meeting adjourned at 8:47 PM.

Next meeting to be held on Tuesday, June 18 at 7:00 PM.

Respectfully Submitted,

David Bates,
Recording Secretary