

Pillsbury Free Library, Warner, NH
Board of Trustees

Public Hearing and
Trustee Monthly Board Meeting
Sept 20, 2022

Attendees: Trustees Chair Michael Simon, Teresa Hathaway, Dana Myskowski, Heather Otten, Judy Pellettieri, Michael K. Brown, Nathan Kendrick, Ralph Parsons, Sherry Colfer
Library Director: absent

Public Hearing:

Call to Order: 6:30 PM

Public Attendees: Jennifer Pletcher, Hazel and Edgar (grandchildren of Carol), Nicholas Edraos

Chair read the Public Hearing introduction and then the topic for this hearing.

“The Pillsbury Free Library has received an ‘unanticipated bequest’ of \$100,000 from the Estate of Carol M. Pletcher.”

The Chair then recognized Jennifer Pletcher and asked if she had any comments for the Board.

Jennifer Pletcher spoke of when her mother Carol was new to Warner she sought refuge in stories and found welcome in the Pillsbury Free Library. She loved reading mysteries and was excited to be able to support the Library. This bequest is part of her lasting legacy.

There being no other members of the public to make comments a motion was made to -

Adjourn the Public Hearing: Ralph and 2nd Heather

Unanimously approved

The Public Hearing ended at 6:40 PM

Board of Trustees Sept Meeting

Meeting called to order 6:45 pm.

Motion to change the regular agenda and move the Treasurer’s report section first: Dana 2nd: Mike B
Unanimously approved

Treasurer’s Report

Motion to accept the donation from the Estate of Carol M. Pletcher of \$100,000: Nathan 2nd: Heather
Unanimously approved

At this point the Trustees and the Family had an informal talk about what they felt Carol Pletcher might have wanted the Library to do with some of the donation. It was noted that there were no conditions attached to the bequest.

Jennifer Pletcher stated that her mother would like something practical and would not want anything ostentatious, but maybe a small plaque of recognition somewhere.

Nickolas Edraos had one concern that the Town, in light of this bequest, might want to take back some of the Library’s funding.

Nathan and Michael explained the Library’s funding and that donations or funds raised by the Library are intended to be in addition to and not a substitute for Town funds.

Jennifer Pletcher, Hazel, Edgar and Nickolas Edraos left the meeting at this point.

Motion to accept two other donations totaling \$144.12.

Motion: Nathan 2nd: Mike B.

Motion Approved

Short discussion on Investments: The Pletcher Estate Check was deposited into a bank account to be in a safe place until the Board could officially accept it. It will now be transferred to the Library's donation account with PDIP. This account generally has a better interest rate.

It was noted that Kimberly Edelman Brown is now the Library's Bookkeeper.

Motion to accept the Treasurer's report: Heather 2nd: Judy

Motion Approved

Minutes of August 16, 2022 meeting

Motion to accept the August 16 minutes as written: Terry 2nd: Nathan Motion Approved

Correspondence Report

Heather hand delivered a thank note from the Trustees to Jennifer Pletcher.

Now that the donation has been officially accepted Michael Simon will send another thank you letter to the Family as the Trustee Chair.

Personnel and Policy

The Policy on Reconsideration of Library Resources was presented with the requested changes from the Aug 2nd read.

Motion to accept the Policy on Reconsideration of Library Resources: Ralph 2nd: Nathan

Motion Approved - Policy Updated and Approved as of Sept 20, 2022

Personnel – Terry handed out the “Trustee Performance Evaluation of Library Director” forms for 2022 and requested they be returned by Oct 5th.

A question was raised if any library ever had the Director and Staff evaluate the Trustees. Terry said she would research this.

Programming – Judy reviewed some of the programs they have been considering. They would like to work with the community to find Warner people with skills that could share them with others. After the discussion of uses for donation funds, the committee will be looking at new possibilities for programming.

Building & Grounds – Sherry briefed on the carpeting project. Nancy has received 2 quotes, one with moving the furniture and one without. She is going to try to visit a couple of the Libraries who have used these vendors.

Windows are due to be cleaned within the next week.

The window shade project has been quoted at \$7,000.

Repair and replacement of various electrical panels etc due to this summer's lightning strike is already over \$2,000 with still more outstanding bills. Nancy will be submitting these to the insurance company.

HVAC Michael briefed on the two bids for this project. They are quite different bids with one more of a commercial system and the other the newer Mini Split residential system.

In addition to which is the better system for the Library the B&G committee and the Board have other questions about life span, and warranty on both systems. However the board does not want to wait until next month to make a decision.

Motion that the Board approves the Paradigm proposal – pending answers to the Board’s questions that are to the Building and Grounds Committee’s satisfaction. Motion: Nathan 2nd: Mike B
Motion Approved

Technology - Nathan reported that the Technology committee is still working on goals.

Motion to adjourn: Terry 2nd: Heather Unanimous Approval
Meeting Adjourned at 8:23 PM
Next meeting will be Oct 18th at 6:30

Submitted by Teresa Hathaway
Approved as FINAL Oct 18, 2022 TH

PFLTrusteeMinutes 2022-09-20FINAL