

Pillsbury Free Library, Warner, NH  
Board of Trustees

Trustee Monthly Board Meeting  
November 15, 2022

Meeting called to order at 6:30 pm.

**Attendance:** Michael Simon, Dana Myskowski, Heather Otten, Judith Pellettieri, Mike Brown, Nathan Kendrick, and Teresa Hathaway  
**Library Director:** Nancy Ladd  
**Absent:** Ralph Parsons, Sherry Colfer

**Minutes from October 20, 2022 Monthly Board Meeting**

Numerous spelling errors were corrected and changes to wording made as noted on the original Draft copy.

**Motion** to accept the Oct 2022 Minutes as corrected: Dana 2<sup>nd</sup>: Nathan  
Accepted Unanimously

**Correspondence Report** – Heather reported that 2 Thank You cards were sent out.

**Financial report**

Donations: Nathan reported the donations received and deposited by the Library from Oct 13<sup>th</sup> through Nov 10<sup>th</sup> 2022.

**Motion** to accept donations in the amount of \$4,054.12: Michael S. 2<sup>nd</sup>: Mike B.  
Accepted Unanimously

2023 Budget: Nathan presented the proposed budget that, at the present moment, shows a small short fall for 2023. Nancy reported on the Selectman's deliberations on insurance for town employees, which have yet to be finalized. Their decision may change the personnel figures in the proposed Library budget. Nathan stated that 2023 may be a tight budget but not an emergency.

**Motion** to approve the 2023 Budget as presented subject to possible changes in personnel insurance by the Selectmen: Nathan 2<sup>nd</sup>: Michael  
Approved Unanimously

CD's and PDIP Nathan briefed on several CD's that have or are maturing.

Motion to consolidate the 2 Richard & Mary Cogswell CD's into one CD with SRB at the special 18 month rate of 2.75 and change the maturing L & A Cogswell and E. Cutting Fund CDs to PDIP:

**Motion:** Nathan 2<sup>nd</sup>: Mike B.  
Approved Unanimously

**Motion** to accept the Treasurers report: Judy 2<sup>nd</sup>: Dana  
Accepted Unanimously

## **Personnel and Policy**

Personnel Terry brought up the yearly extension of the Librarian's employment. (More information on this topic will be extracted from the RSA's and the NHLTA Consolidated Manual and attached to these minutes)

**Motion** to confirm continued employment for the Director Nancy Ladd for another year:  
Motion: Terry 2<sup>nd</sup>: Nathan Approved Unanimously

Policy Terry had not sent out the revised Library Equipment Policy for Trustees to review in advance of the 2<sup>nd</sup> read and voting to adopt. In the interest of keeping the meeting within the 2 hours she deferred this read to December.

## **Programming**

The Voting Day Table was well received (especially the chocolates). People had fun guessing the number of books in the Library. Guesses ranged from 758 to over a billion.

Sew and Take The joint program with the Warner 4H group was a success. All participants found out about the program from the newsletter and used the published link to sign up. One of the takeaways is that as people downsize they lose space for sewing. The Library is now considering having sewing machine(s) that could be used in the Library.

Resiliency Workshops Judy reported on the committee's continuing resiliency programming.  
- In June they are planning a day long series of "Do-it-Your-Self" presentations based on "skills" rather than crafting. Topics mentioned were: lawn mower care and repair, bike repair, tree pruning, gardening, etc.  
- Other programs for 2023 include Well Water Testing, Creatures in Nature, Composting, Lyme, and the Humanities Program "How Fresh Water Has Shaped NH."

*Heather – Excused herself and left at 7:58 pm*

## **Building and Grounds**

HVAC equipment installation for HVAC project is complete. There are a few associated projects left: to clean, cover or paint etc.

Gutters Nancy contacted Melanson Roofing about water leaking into the boiler room. They looked over the roof and gutters and located the issues. They are currently booking out at least 3 weeks.

## **Technology Committee**

The Tech Committee has approved their goals as a living document that can be updated at will. The Goals will be sent as an attachment to this draft.

The Committee will be meeting with Dan Watts in Dec about a mobile friendly website

## **Director's Report**

-YTD (10 months) Circulation of books and magazines is ahead of the full year 2021 circulation. Some of the electronic resources like eMag and Ancestry are lower than 2021.  
-Dec 3<sup>rd</sup> is Warner Hometown Holidays. Nancy inquired if the Board thought it would be a good idea to have a small Open House with refreshments that day. The Friends group is going to see if they can get bakers. Trustees informally approved the idea.

Old Business

New Business

**Motion to adjourn:** Nathan 2<sup>nd</sup>: Mike B.

Approved unanimously

Meeting Adjourned at: 8:30 pm

Next meeting will be: Dec 20<sup>th</sup> at 6:30 pm

Respectfully Submitted:

Teresa Hathaway

PFLTrusteeMinutes 2022-11-15FINAL

